



cdcfe

Coláiste Dhúlaigh
College of Further Education

LIFELONG LEARNING

**VTOS AND BTEI
COURSES
2020/21**

www.cdcfe.ie

**FREE
Courses**



Ireland's European Structural and
Investment Funds Programmes
2014-2020
Co-funded by the Irish Government
and the European Union



EUROPEAN UNION
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VTOS Applicants must be:

Aged 21 or over

Receiving a Social Welfare payment for at least 6 months before the course starts in September 2020. VTOS courses are full-time.

BTEI Applicants must be:

Unemployed adults looking to return to part-time education while retaining their benefits.

BTEI courses are part-time. Participants on CE schemes or TUS may also apply.

Disclaimer

All courses will form subject to funding. Course content is subject to change. Some courses may involve remote teaching in the next academic year depending on COVID-19 developments and instructions from the HSE.

Contents

VTOS FULL-TIME

Tour Guiding (QQI Level 6)	5
Craft (QQI Level 5 and 6)	6
Entrepreneurship in Creative Industries (Greendale Co-working Space)	7
Community Development (QQI Level 5 and 6)	8
General Learning (QQI Level 4)	9
IT Technician (QQI Level 5)	10
Physiotherapy Assistant (Health Service Skills) (QQI Level 5)	11
Horticulture (QQI Level 5)	12
Early Childhood Care and Education (QQI Level 6)	13
Photography (QQI Level 6)	14
Hairdressing Pre-apprenticeship (QQI Level 5)	15
Hairdressing Apprenticeship (QQI Level 6)	16
Pre-Primary School Teaching (QQI Level 5)	17
Interior Design (BTEC HND)	18
Creative Writing for Digital Media (QQI Level 5)	19
Fashion Design (BTEC HND)	20
Nutrition and Lifestyle Coaching (BTEC HNC)	21
Building Construction (QQI Level 5)	22
Occupational Therapy Assistant (QQI Level 5)	23
Neurodiversity Access to IT (QQI Level 5)	24
Health and Safety (QQI Level 5)	25
Speech and Language Therapy Assistant (QQI Level 5)	26

BTEI PART-TIME

Pottery for Beginners (QQI Level 4)	28
English for Speakers of Other Languages (QQI Level 4)	29
Café and Deli Service Skills (QQI Level 4)	30
Barbering (QQI Level 4)	31
Health Service Skills (QQI Level 5)	32
Early Childhood Care and Education (QQI Level 5)	33
Barista Skills	34

TRAINEESHIP

Traineeship in Manufacturing, Supply Chain and Customer Service Logistics	36
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VTOS Courses



Tour Guiding

QQI Award (Level 6 - 6S20232) Special Purpose Award in National Tour Guiding



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits. The purpose of this course is to equip learners with the relevant skills, knowledge and competencies to work effectively as a tourist guide.

COURSE CONTENT

Irish Tour Guiding, Irish Culture and National Heritage, National Tour Management, Digital Marketing, Marketing, Occupational First Aid.

ENTRY REQUIREMENTS

Leaving Certificate or equivalent qualification.
Good Communication and Interpersonal Skills.
Good basic IT skills.

Applicants must be eager to learn, possess excellent interpersonal skills and have an outgoing and welcoming personality.

CAREER OPPORTUNITIES

This course will qualify you to register with Fáilte Ireland as a Tour Guide working for either a Tour Guide Company or on a freelance basis.

HOW TO APPLY

Apply online at **www.cdcfe.ie**
For more information contact **01 831 4677**
or email **vtos@cdcfe.com**

Craft

QQI Award (Level 5 – 5M1981, Level 6 – 6M4029)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits. This is a one-year VTOS course. The purpose of the course is to equip the learner with knowledge, skills and confidence to explore a range of different crafts with an emphasis on Further Education.

COURSE CONTENT

Ceramics, Jewellery, Print-making, Drawing, Design Skills, Communications, Work Experience.

Workshops will be an important element of this course and will be facilitated by experts from various Craft Industries. Learners will enjoy regular trips to Art Galleries and Art Fairs.

CERTIFICATION

QQI Level 5, QQI Level 6.

DURATION

Two years.

ENTRY REQUIREMENTS

All VTOS applicants must be over 21 and in receipt of or a dependent of a Social Protection payment for at least 6 months before starting the course. Participation in a CE or FAS scheme counts in the calculation of six months if you are in receipt of a relevant Social Protection payment immediately before starting the course. All applicants who present for this course will be given individual guidance by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

PROGRESSION

Successful candidates will have the opportunity to progress onto Further Education.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Entrepreneurship in Creative Industries (Greendale Co-working Space)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This is a one year full-time VTOS course. The purpose of the course is to equip the learner with knowledge, skills and confidence to create a small business in the Creative Industries. Students from various art and design backgrounds will work together in a shared office with facilities available to them to perfect their skills/products while being supported by mentors. The course will be delivered through a combination of lectures, mentoring, work placement and studio work.

COURSE CONTENT

Entrepreneurship, eBusiness Studies, Project Management, Work Practice.

Workshops are an important element of this course. They will be facilitated by experts from the Craft Industry. Learners will enjoy trips to Art Galleries, Artists/Craft Studios and Craft Industries.

ENTRY REQUIREMENTS

VTOS eligible. All applicants who present for this course will be given individual guidance by qualified teachers who are in a position to make recommendations as to which courses may best suit their learning needs.

PROGRESSION

Successful students will have the opportunity to progress onto Further Education or create their own business in the Creative Industries.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact 01 831 4677
or email vtos@cdcfe.com

Community Development

QQI Award (Level 5 – 5M4468, Level 6 – 6M3674)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This is a two year full-time VTOS course which is designed to provide learners with a broad understanding of Community Development. Learners will acquire the knowledge, skills and competencies required for working with people in an educational environment.

COURSE CONTENT

Year 1

Social Studies, Human Growth and Development, Care Provision and Practice, Team Working, Combined Material, Word Processing, Communications, Work Placement.

Year 2

Group Work Theory and Practice, Conflict Management, Community Development Theory, Community Development Practice, Personal and Professional Development, Team Leadership, Community Organisation Management, Social Analysis.

ENTRY REQUIREMENTS

VTOS eligible. All applicants who present for this course will be given individual guidance by qualified teachers who are in a position to make recommendations as to which courses may best suit their learning needs.

HOW TO APPLY

Apply online at **www.cdcfe.ie**
For more information contact **01 831 4677**
or email **vtos@cdcfe.com**

General Learning

QQI Award (Level 4 - 4M2010)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This is a one year full-time VTOS course. General Learning offers a chance to enhance your knowledge and skills in a broad range of subjects in a friendly and supportive environment. This course is a stepping stone to Further Education which can promote self-confidence and improve employment prospects.

COURSE CONTENT

Mathematics, Communications, IT Skills, Personal Effectiveness, Work Experience, Intercultural Studies, Human Biology, Drawing/Painting, Word Processing, Historical Studies.

ENTRY REQUIREMENTS

VTOS eligible. All applicants who present for this course will be given individual guidance by qualified teachers who are in a position to make recommendations as to which course may best suit their learning needs.

PROGRESSION

Students who successfully complete the programme will be in a good position to progress onto Further Education. Many of our students have obtained places on Level 5 courses in the following areas; Computers, Healthcare, Childcare, Craft, Community Development, Science, Media Production.

HOW TO APPLY

Apply online at **www.cdcfe.ie**
For more information contact **01 831 4677**
or email **vtos@cdcfe.com**

IT Technician

QQI Award (Level 5 – 5M2067)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

IT Technician is a full-time course which runs for a duration of one year. Learners will gain a solid understanding of information technology and computer networking as they complete a full award at QQI Level 5.

This is a modern dynamic course that offers students the opportunity to acquire the essential skills needed to gain employment in the thriving IT sector or progress to Further Education.

COURSE CONTENT

Networking Essentials, Database Methods, Information and Communication Systems, Spreadsheet Methods,

The Internet, Web Authoring, Programming and Design Principles, Communications, Work Experience.

DURATION

1 Year.

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months.

All potential candidates must be interviewed and have a keen interest in IT.

CAREER OPPORTUNITIES

Computer Networking, IT support, Computer Maintenance or opportunities to gain advanced entry to Further and Higher Education courses.

HOW TO APPLY

Apply online at www.cdcfe.ie

For more information contact **01 831 4677**

or email vtos@cdcfe.com

Physiotherapy Assistant (Health Service Skills)

QQI Award (Level 5 – 5M3782)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits. This course aims to provide the learner with the necessary skills required to progress to potential employment as a Physiotherapy Assistant or a Health Care Assistant. The course covers Physiotherapy Assistant Theory, Physiotherapy Assistant Practice and Massage as well as the Healthcare modules to equip the learner with the skills and knowledge required to care for clients as required by the Health Service Executive (HSE) to gain employment in the Healthcare sector.

COURSE CONTENT

Care Support, Infection Prevention and Control, Sport Anatomy and Physiology, Work Experience, Communications or Customer Service, Physiotherapy Assistance Practice, Physiotherapy Assistance Therapy, Care Skills, Body Massage and Figure Analysis.

Training in Occupational First Aid and Patient Handling will be an important element of this course. Students must undertake 120 hours of work placement to complete the course and must secure this placement themselves in a Healthcare setting.

CERTIFICATION

QQI Level 5.

DURATION

One year.

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months. All potential candidates must be interviewed.

CAREER OPPORTUNITIES/PROGRESSION

On completion of this award, students can progress to potential employment as a Physiotherapy Assistant in a physiotherapy department or as a Health Care Assistant in the Healthcare Industry.

HOW TO APPLY

Apply online at www.cdcfe.ie

For more information contact **01 831 4677**

or email vtos@cdcfe.com

Horticulture

QQI Award (Level 5 – 5M2586)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This is a one year VTOS course designed to incorporate both the theoretical and practical aspect of horticulture. The course explores production and amenity horticulture and includes elements of design and commercial awareness.

COURSE CONTENT

Plant Science, Soil Science, Fruit and Vegetable Production, Plant Propagation, Communications and Work Practice.

ENTRY REQUIREMENTS

VTOS eligible. All applicants who present for this course will be given individual guidance by qualified teachers who are in a position to make recommendations as to which course may suit their learning needs.

CERTIFICATION

QQI Level 5.

PROGRESSION

Successful students may progress to Institutes of Technology. There will also be opportunities to pursue a small business venture providing produce to farmers markets and small retailers.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Early Childhood Care and Education

QQI Award (Level 6 – 6M2007)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over the age of 21 the opportunity of returning to full-time education while retaining their benefits. This course aims to provide knowledge, training, up-skilling and confidence to learners, enabling them to take up meaningful work in the area of Childcare.

COURSE CONTENT

Childhood Social Legal and Health Studies, Child Development, Early Childhood Curriculum, Work Experience, Communications, Early Childhood Literacy and Numeracy, Special Needs Assisting, Supervision in Early Childhood Care.

Workshops will be an important element of this course. They will be facilitated by experts from the Childcare Industry.

CERTIFICATION

QQI Level 6.

DURATION

One year.

ENTRY REQUIREMENTS

All VTOS applicants must be over 21 and in receipt of or a dependent of a Social Protection payment for at least 6 months before starting the course. Participation in a CE or FAS scheme counts in the calculation of six months if you

are in receipt of a relevant Social Protection payment immediately before starting the course. All applicants who present for this course will be given individual guidance by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

PROGRESSION/CAREER OPPORTUNITIES

On successful completion, students will have a qualification necessary for employment as Pre-School Leader and Room Leader roles in Early Childhood Settings. Graduates from this course may gain entry to Degree Programmes in a number of Institutes of Technology with related courses through the Higher Education Links Scheme.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Photography

QQI Award (Level 6 – 6M3732)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full time-education while retaining their benefits.

This course gives students the opportunity to acquire the principles, techniques and creative skills needed for a career in the Photography Industry. The course interweaves acquiring digital and traditional skills for photography along with real world practical projects.

COURSE CONTENT

Studio Photography, Portraiture, Documentary Practice, Digital Photography, Digital Imaging, Arts Event Management, History of Photography, the Art of Colour Photography and Professional Development.

CERTIFICATION

QQI Award Level 6.

DURATION

One year.

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months. All potential candidates must be interviewed.

CAREER OPPORTUNITIES

There are career opportunities in a variety of areas including Newspapers/Magazines, Advertising, Websites, Corporate Publications, Weddings, Family Occasions, Events etc.

PROGRESSION TO DEGREE LEVEL

QQI Level 6 Photography provides an ideal platform for graduates to apply for advanced entry to the degree programmes in Photography in TU Dublin, IADT Dun Laoghaire or Griffith College (subject to portfolio submission).

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Hairdressing Pre-apprenticeship

QQI Award (Level 5 - 5M3351)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full time-education while retaining their benefits.

This course comes at a very exciting time in Hairdressing with the new National Hairdressing Apprenticeship now a reality. The aim of the course is to prepare students for an opportunity as an apprentice in the Hairdressing Industry. Students will be given practical training and confidence in many disciplines, e.g. blow drying, colour application, basic cutting, setting, etc. which they will be required to combine with practical experience of salon work placement to help them secure an Apprenticeship. Emphasis is placed on all key areas of Hairdressing that will enhance students' techniques, creative and interpersonal skills. All practical training takes place in our fully equipped modern Hair Salon.

COURSE CONTENT

Hairdressing Theory and Practice, Hairdressing Science, Creative Styling, Customer Service, Work Experience, Health and Safety, Retail selling.

CERTIFICATION AND DURATION

QQI Level 5 - one year

ENTRY REQUIREMENTS

Leaving Certificate (including LCA) and interview.
Mature students are welcome to apply.
NHA Level 4 major award.

CAREER OPPORTUNITIES

Hairdressing Apprenticeship.

PROGRESSION

Placement as a First Year Apprentice in a Hairdressing Salon. Opportunity to progress to employment and a National Hairdressing Apprenticeship Certificate in Coláiste Dhúlaigh College of Further Education.

COLLEGE LINKS

Please refer to the QQI links on our website.
www.cdcfe.ie or **www.QQI.ie**

HOW TO APPLY

Apply online at **www.cdcfe.ie**
For more information contact **01 831 4677**
or email **vtos@cdcfe.com**

Hairdressing Apprenticeship

National Hairdressing Apprenticeship QQI Award (Level 6)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full time-education while retaining their benefits.

This course is a day release course for Hairdressing apprentices in full time employment with a salon registered under the new National Hairdressing Apprenticeship scheme. The course and tutor will work alongside the salon to provide the apprentice with all the necessary skills, techniques, theory and confidence to assist them in becoming a fully qualified hairdresser with a nationally and internationally recognised qualification.

COURSE CONTENT

The course will cover all the essential disciplines including shampooing, colouring, cutting, styling, finishing, health and safety, customer service, reception skills, client consultation, perming and retail.

CERTIFICATION

QQI Level 6 - 3 years (minimum)

ENTRY REQUIREMENTS

The candidate must be in full time employment with a salon registered under the national hairdressing apprenticeship scheme. QQI Level 4 major award or equivalent or
two years full time experience in a hairdressing salon. where english is not your first language a b2 Oxford level of English is required.

CAREER OPPORTUNITIES

On successful completion you will be able to work as a qualified hairdresser with a nationally and internationally recognised qualification.

There is an abundance of opportunities within the industry from working in independent salons, self-employed, hair and beauty spas, freelance, technical reps to the theatre, tv and film industry

PROGRESSION

There are many routes for progression within the industry itself but a Level 6 award also opens up the opportunity to do a Level 7 (bachelor degree) in areas such as business management.

COLLEGE LINKS

Please refer to the QQI links on our website.
www.cdcfe.ie or **www.QQI.ie**

HOW TO APPLY

Apply online at **www.cdcfe.ie**
For more information contact **01 831 4677**
or email **vtos@cdcfe.com**

Pre-Primary School Teaching

QQI Award: Education and Training (Level 5 – 5M3635) with Honours Irish



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits. Students on this course will take Leaving Certificate Irish at Higher Level and follow a QQI Level 5 Education and Training Award 5M3635. Learners are also enabled to improve their communication, critical reflection and interpersonal skills, all of which are central to working in an educational setting.

Students will engage in work experience as Classroom Assistants.

COURSE CONTENT

Communications, Concepts in Education and Training, Interpersonal and Group Behaviour, Work Experience, Research and Study Skills, Approaches to Early Childhood Education, Psychology, Children with Additional Needs.

Students will also have the opportunity to complete Leaving Certificate Higher Level Irish.

CAREER OPPORTUNITIES

Primary School teaching, Special Needs Assistant (SNA). A career as an SNA involves working with children and young adults with General Learning Difficulties (GLD) and Specific Learning Difficulties (SPLD) in Mainstream Education at Primary and Post Primary, Special Schools, Day Care Centres and Clinics or as Personal Assistants.

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months.

All potential candidates must be interviewed.

CERTIFICATION

QQI Level 5.

HOW TO APPLY

Apply online at www.cdcfe.ie

For more information contact **01 831 4677** or email vtos@cdcfe.com

Interior Design – 3D Design

BTEC Higher National Diploma



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This programme is tailored to meet the industry's needs. We introduce students to the world of design including Commercial and Domestic Interior Design, Furniture, Lighting, Set Design and Exhibition Design. Students gain valuable experience working on live projects, competitions and industry workshops.

COURSE CONTENT

Year 1

Technical Drawing skills, Interior design, 2D and 3D CAD/ Sketch Up, Presentation skills, Professional Practice, Drawing and Design Skills, Surfaces and Materials Design, Contextual Studies in Design.

Year 2

Advanced Interior Design, Live and Collaborate Projects, Professional Studies, 3D Modelling, Technical Drawing and Detailing, Advanced Portfolio Presentation Skills.

WORK EXPERIENCE ABROAD

Some students will have an opportunity to do work experience abroad. In the past students have gone to Budapest and Malta as part of the Erasmus project.

CERTIFICATION

BTEC Higher National Diploma.

DURATION

Two years (with an option for advanced entry to BA Hons Degree courses).

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months. All potential candidates must be interviewed.

CAREER OPPORTUNITIES

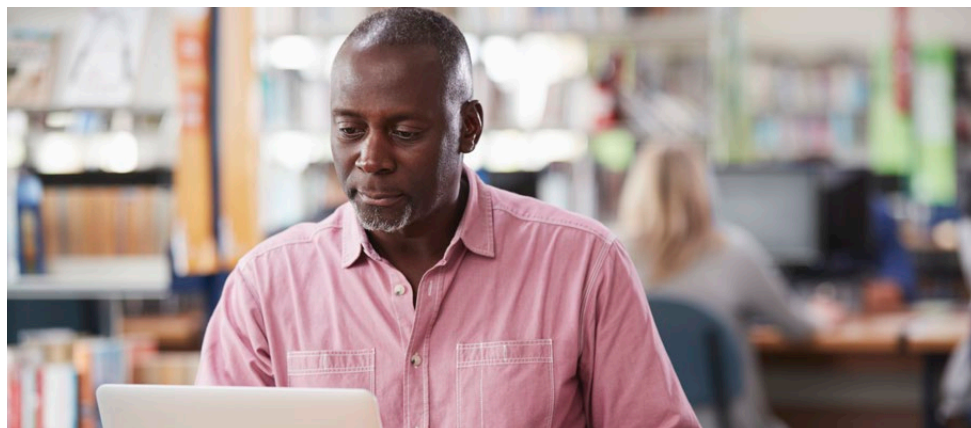
Interior Design and Architectural Practices, Display and Merchandising, Interior Retail Management, Interior Retail Buying, Product Design, Furniture Design, Retail and Exhibition Design, Set Design and Design for Leisure, Health and Education Industries.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Creative Writing for Digital Media

QQI Award (Level 5 – 5M5048)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This course is designed for anyone with an interest in Creative Writing and Storytelling. Students will explore various aspects of writing and will be facilitated in developing both written and digital content for online platforms.

COURSE CONTENT

Media Analysis, Creative Writing, Writing Skills for Journalism, Script Writing, Communications, Work Practice, Image Processing, The Internet.

DURATION

One year.

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months. All potential candidates must be interviewed.

PROGRESSION ROUTES

Graduates can progress to Higher National Diploma in Creative Media Production (Journalism or Film discipline) followed by a Top-up BA (Hons) in Film Production or Broadcast Journalism accredited by University of Wolverhampton and delivered in Coláiste Dhúlaigh College of Further Education.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Fashion Design

BTEC Higher National Diploma



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits. This course prepares the student for the vibrant, creative and challenging world of fashion. The course promotes awareness of current industry trends, along with an understanding of the importance of good presentation skills.

COURSE CONTENT

Garment Construction, Pattern Drafting, Design Skills, Fashion Illustration, Colour Forecasting, Trend Forecasting, Buying and Merchandising, Fashion in a Historical and Contemporary Context, Fashion Styling, Photoshoot Direction, Fashion Design, Drawing and Work Experience.

CAREER OPPORTUNITIES

Fashion Design, Image Consultancy, Fashion Illustration, Millinery, Design Management, Fashion Styling, Retail, Merchandising, Buying, Trend Forecasting and Costume Design for Film, Theatre and Television.

CERTIFICATION

BTEC Higher National Diploma.

DURATION

Two years.

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months. All potential candidates must be interviewed.

PROGRESSION

Students can progress from this course into third level colleges in Ireland, the UK and abroad including: NCAD, TU Dublin (Visual Merchandising), Institute of Art Design and Technology Dun Laoghaire (Costume Design), Limerick Institute of Further Education, The National Tailoring Academy at Louis Copeland, Griffith College Dublin, The University of Ulster (BA Hons Textile Art, Design and Fashion).

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Nutrition and Lifestyle Coaching

BTEC Higher National Certificate in Sport and Exercise (Exercise, Health and Lifestyle)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This course is designed to equip the learner with the necessary skills to work as an independent Nutrition and Lifestyle coach. It is designed for those wishing to coach individuals and groups towards long term diet and lifestyle changes for improved health and wellbeing. The course will combine scientific theory based learning along with its practical application.

COURSE CONTENT

Nutrition, Psychology, Professional Skills, Physical Activity, Lifestyle and Health, Lifestyle Coaching, Health Education in Action, Anatomy and Physiology for Health and Ill Health.

CERTIFICATION

BTEC Higher National Certificate in Sport and Exercise (Exercise, Health and Lifestyle).

DURATION

One Year.

ENTRY REQUIREMENTS

All individuals who present for this course must be over 21 years of age and in receipt of a social welfare payment for a minimum of six months. All potential candidates must be interviewed.

CAREER OPPORTUNITIES

On completion of this course, students can commence a career as a Nutrition and Lifestyle Coach. The HNC can be combined with further study to attain a Higher National Diploma.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Building Construction

QQI Award in Construction Technology Level 5 (5M5010)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This one year Building Construction course is designed to provide learners with the opportunity to develop essential knowledge and practical skills to work in the rapidly growing construction and renewable energy industries. The course prepares the learners to further their studies at degree level or gain direct employment in a wide range of construction or renewable energy related jobs.

COURSE CONTENT

Building Construction, Communications, Work Experience, Computer Aided Draughting (CAD), Health and Safety at Work, Building Service, Renewable Energy Systems, Thermal Installation.

CAREER OPPORTUNITIES

Fashion Design, Image Consultancy, Fashion Illustration, Millinery, Design Management, Fashion Styling, Retail, Merchandising, Buying, Trend Forecasting and Costume Design for Film, Theatre and Television.

CERTIFICATION

QQI Level 5

DURATION

One year.

ENTRY REQUIREMENTS

Leaving Certificate or Leaving Certificate Applied and interview. A portfolio of art, technical or design related work is useful but not essential.

A portfolio could include technical, building or engineering drawings, design-related drawing, photography or any other art design related material work.

PROGRESSION OPPORTUNITIES

The Building Construction course is designed to provide learners with the opportunity to develop skills and to prepare them to further their studies at degree level or gain direct employment in a wide range of construction or renewable energy related jobs.

HOW TO APPLY

Apply online at www.cdcfe.ie

For more information contact **01 831 4677**
or email vtos@cdcfe.com

Occupational Therapy Assistant

QQI Award in Health Service Skills (Level 5 – 5M3782)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full-time education while retaining their benefits.

This course aims to equip the learner with the necessary skills required to progress on to potential employment as an Occupational Therapy Assistant or as a Health Care Assistant. An Occupational Therapy Assistant provides assistance to those who, as a result of a disability, illness or injury, require support in performing meaningful occupations or activities of daily living.

COURSE CONTENT

Anatomy and Physiology, Occupational Therapy Assistant Practice, Occupational Therapy Assistant Theory, Care Support, Communications, Infection Prevention and Control, Intellectual Disability Studies, Rehabilitation Support, Understanding Mental Health, Work Experience.

CERTIFICATION

QQI Level 5.

DURATION

One Year.

ENTRY REQUIREMENTS

Leaving certificate and interview. Mature students are welcome to apply.

CAREER OPPORTUNITIES

Successful graduates may gain employment as an Occupational Therapy Assistant in the HSE or with private health service providers.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Neurodiversity Access to IT - VTOS

QQI Award (Level 5 - 5M0529)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full time education, while retaining their benefits.

This course is designed for students who are Neuro-diverse and need additional supports in accessing work placements. It is designed so that students can engage with employment and/or apprenticeships opportunities on completion

Emphasis is placed on skills needed in the workplace. The work placement part of this course will help students apply and develop these skills. This will be combined with study and research skills to enable independent learning.

This award can be used instead of the minimum Leaving Certificate requirements for third level college entry.

COURSE CONTENT

Work Placement preparation – Interview Skills, Communication, and Presentation Skills. As well as technical skills – Java Programming, Database Methods, Maths for IT, Web Design, Software Architecture

CERTIFICATION

QQI Level 5.

DURATION

One year.

ENTRY REQUIREMENTS

Interview – each student's eligibility is assessed on an individual basis.

Students will need to demonstrate ability / interest in Maths and Computing

CAREER OPPORTUNITIES / COLLEGE LINKS

The course is designed to help students prepare for the workplace in a Software Development role. The complete Level 5 award can also be used for entry into Computer Science courses in Technical University of Dublin (TUD) and National College of Ireland (NCI)

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Health and Safety

(QQI Level 5 Community Health Services 5M4468)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full time education, while retaining their benefits. This course will offer students a comprehensive understanding of the concepts of Health and Safety and how to promote safe working practices with good knowledge of the Health, Safety and Welfare at Work legislation.

COURSE CONTENT

Health and Safety at Work, Exercise and Fitness, Teamwork/Customer Service, Work Experience, Spreadsheet Methods, Equality and Disability, Infection Prevention and Control (IPC), Safety Management (QQI Level 6) and Health and Wellbeing (QQI Level 4).

ADDITIONAL TRAINING

On completion of the programme students will complete additional training in First Aid Response (FAR), Hazard Analysis and Critical Control Point (HACCP), Fire Safety, Safe Pass, Manual Handling, Patient Handling*, Work at Height*, and Confined Space*

(*subject to industry training requirements)

CERTIFICATION

QQI Level 5 in Occupational Health and Safety (Community Health Services 5M4468)

DURATION

One Year.

ENTRY REQUIREMENTS

Leaving Certificate and an interview. Mature students with prior learning or experience are welcome to apply. Students must apply for Garda Vetting at registration in September.

CAREER OPPORTUNITIES

This course will serve as an excellent foundation for students who wish to pursue a career or further study in the Health and Safety sector. Successful learners may progress to degree level in TU Dublin, UCD, NUIM, and Sligo.

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HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 831 4677**
or email vtos@cdcfe.com

Speech and Language Therapy Assistant

QQI Award in Health Service Skills Level 5 (5M3782)



VTOS means Vocational Training Opportunities Scheme. VTOS gives unemployed adults over 21 the opportunity of returning to full time education, while retaining their benefits.

This course is designed to provide learners who are considering a career as a Speech and Language Therapy Assistant with a solid foundation of knowledge of their chosen field. Learners will develop an awareness of how to assist a Speech and Language Therapist in their work of helping clients manage challenges in relation to speech, language, voice and feeding difficulties. Work Experience and assessment are undertaken under the supervision of a qualified Speech and Language Therapist.

COURSE CONTENT

Speech and Language Therapy Theory, Speech and Language Therapy Practice, Care Support, Child Health and Well Being, Child Development, Anatomy and Physiology, Infection Prevention and Control, Communications, Work Experience. The course will also include workshops focusing on important elements of the course such as Lámh Signs and The Hanen Program.

CERTIFICATION

QQI Level 5 in Health Service Skills

DURATION

One year.

ENTRY REQUIREMENTS

Leaving Certificate or Leaving Certificate Applied and interview. Mature students are welcome to apply.

HOW TO APPLY

Apply online at www.cdcfe.ie

For more information contact **01 831 4677**

or email vtos@cdcfe.com

BTEI Courses



Pottery for Beginners

QQI (Level 4 Part Award)



BTEI means Back to Education Initiative. BTEI gives unemployed adults the opportunity of returning to part-time education while retaining their benefits.

Pottery for Beginners is a 2 to 3 day per week part-time BTEI course. The main focus is on how to throw pottery on a wheel. The course aims to provide training, up-skilling and confidence to learners, enabling them to establish the various skills required to create a three dimensional piece-slab building, coiling, press moulding, etc. and to develop skills in a relaxed and friendly environment. All materials are provided.

COURSE CONTENT

QQI Level 4 Part Award.

Ceramics (Level 5), Information Technology Skills (Level 4), Workplace Safety (Level 4).

CERTIFICATION

QQI Level 4 Part Award.

DURATION

One year part time course (September – May)*.
2 to 3 days in fully equipped studio.

ENTRY REQUIREMENTS

All BTEI applicants must be in receipt of or a dependent of a Social Protection payment before starting the course. Participants on CE schemes or TUS may apply also. All students who present for this course will be given individual guidance by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

All individuals who present for this course will be given individual guidance by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

PROGRESSION

Successful learners may progress on to Craft Production Level 5 or Further Education.

CAREER OPPORTUNITIES

This is an area of study that offers excellent career opportunities in cottage industry, tourism, retail, etc.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 832 2735**
or email btei@cdcfe.com

English for Speakers of Other Languages (ESOL)

QQI Award (LEVEL 4 – 4M2010)



This course has been designed to suit the needs of those wishing to improve their English language skills in order to gain employment or progress into Further Education and third level here in Ireland.

It allows and encourages students to become independent users of the language. By the end of this course students will have reached an Intermediate level and will be able to express themselves on a range of topics, both verbally and in writing.

COURSE CONTENT

English as a Second Language (ESOL), Communications, Career Planning, Information Technology, Personal Effectiveness.

CERTIFICATION

QQI Level 4 Award. Plus optional entry to Cambridge Suite of ESOL examinations.

DURATION

One year part-time course (September to May).

ENTRY REQUIREMENTS

All BTEI applicants must be engaging or a dependent engaging with the Department of Employment Affairs and Social Protection (DEASP). Those either in receipt of a Social Protection Payment, Signing for Credits, on a scheme such as CE or TUS, or have refugee status may apply.

Anyone who is interested in an ESOL course but are not eligible to participate on the BTEI

ESOL course are invited to email esol@cdcfe.com indicating their expression of interest and contact details. All expressions of interest will be given individual guidance by qualified tutors who are in a position to make recommendations as to alternative ESOL fee-paying courses that will suit their learning needs.

PROGRESSION

Successful learners may progress into Further Education and third level here in Ireland.

CAREER OPPORTUNITIES

This area of study will enhance a student's career opportunities.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 832 2735**
or email btei@cdcfe.com

Café and Deli Service Skills

QQI Award (Level 4 - 4M2805)



BTEI means Back to Education Initiative. BTEI gives unemployed adults the opportunity of returning to part-time education while retaining their benefits.

Café and Deli Service Skills is a 3 day a week part-time BTEI course. The main focus is on Short Order Cooking and Kitchen Skills. The course aims to provide training, up-skilling and confidence to learners, enabling them to establish the various skills that will allow them to take up meaningful work in restaurants, hotels and the catering industry.

COURSE CONTENT

QQI Level 4 Part Award.

Short Order Cooking, Kitchen Skills, HACCP, Work Experience, Barista Training, Customer Service*

(*Subject to change depending on funding.)

CERTIFICATION

QQI Level 4 Part Award.

DURATION

One-year part time course (September – May).
3 days per week.

ENTRY REQUIREMENTS

All BTEI applicants must be in receipt of or a dependent of a Social Protection payment before starting the course. Participants on CE schemes or TUS may apply also. All individuals who present for this course will be given individual guidance

by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

PROGRESSION

Successful learners may progress on to Level 5 or Further Education. Another option available is to pursue further studies in the Catering or Tourism area.

CAREER OPPORTUNITIES

This is an area of study that offers excellent career opportunities in the catering sector, coffee shops, deli, hospitals, schools, hotels and restaurant.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 832 2735**
or email btei@cdcfe.com

Barbering

QQI Award (Level 4 – 4M0857)



BTEI means Back to Education Initiative. BTEI gives unemployed adults the opportunity of returning to part-time education while retaining their benefits.

Barbering is a one-year part time BTEI course. The course aims to prepare students for employment in the Barbering Industry. Students will be given training and confidence to secure an Apprenticeship in a Barber's Salon. Emphasis is put on all key areas of Barbering which will enhance students' techniques, creative and interpersonal skills. All practical training takes place in our fully equipped Hair Salon.

COURSE CONTENT

Barbering Techniques (QQI Level 5), Workplace Safety, Information Technology, Work Experience, Customer Service*

(*Subject to change depending on funding.)

CERTIFICATION

QQI Level 4 and 5 Part Award.

DURATION

One-year part-time course (September – May).
2 days per week.

ENTRY REQUIREMENTS

All BTEI applicants must be in receipt of or a dependent of a Social Protection payment before starting the course. Participants on CE schemes or TUS may apply also. All individuals who present for this course will be given individual guidance

by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

PROGRESSION

Successful learners may progress on to Hairdressing QQI Level 5 or Further Education.

CAREER OPPORTUNITIES

This is an area of study that offers excellent career opportunities in the barbering industry. Junior Barber, Theatrical and/or Film, Hairdressing work, Hairdressing Retail outlets.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 832 2735**
or email btei@cdcfe.com

Health Service Skills

QQI Award (Level 5 – 5M3782)



BTEI means Back to Education Initiative. BTEI gives unemployed adults the opportunity of returning to part-time education while retaining their benefits.

This is a first year of a two-year part time BTEI course. The course aims to provide training, up-skilling and confidence to learners, enabling them to take up meaningful work in the area of Health Care. Another option available is to pursue further studies in the Health Care area.

COURSE CONTENT

Year 1*

Care Skills, Care of the Older Person, Safety and Health at Work, Customer Service

Year 2*

Care Support, Children with Additional Needs, Work Experience, Infection Prevention and Control.

(*Subject to change depending on funding.)

CERTIFICATION

QQI Level 5 Major Award.

DURATION

Two-year part-time programme.

ENTRY REQUIREMENTS

All BTEI applicants must be in receipt of or a dependent of a Social Protection payment before

starting the course. Participants on CE schemes or TUS may apply also. All individuals who present for this course will be given individual guidance by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs. Students must apply for Garda clearance at interview.

PROGRESSION

Successful learners may progress on to Level 6 or Further Education.

CAREER OPPORTUNITIES

This is an area of study that offers excellent career opportunities in Health Service Sector.

HOW TO APPLY

Apply online at www.cdcfe.ie

For more information contact **01 832 2735**

or email btei@cdcfe.com

Early Childhood Care and Education

QQI Award (Level 5 – 5M2009)



BTEI means Back to Education Initiative. BTEI gives unemployed adults the opportunity of returning to part-time education while retaining their benefits.

This is the first year of a two-year part-time BTEI course. The course aims to provide training, up-skilling and confidence to learners enabling them to take up meaningful work in the area of Childcare.

COURSE CONTENT

Year 1

Early Care and Education Practice, Early Childhood Education and Play, Safety and Health at Work, Special Needs Assisting.

Year 2

Child Development, Child Health and Well Being, Work Experience, Customer Service.

CERTIFICATION

QQI Level 5 Major Award.

DURATION

Two years.

ENTRY REQUIREMENTS

All BTEI applicants must be in receipt of or a dependent of a Social Protection payment before starting the course. Participants on CE schemes or TUS may apply also. All individuals who present

for this course will be given individual guidance by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

PROGRESSION

Successful learners may progress on to Level 6 or Further Education.

CAREER OPPORTUNITIES

This is an area of study that offers excellent career opportunities in Childcare sector.

HOW TO APPLY

Apply online at www.cdcfe.ie

For more information contact **01 832 2735**

or email btei@cdcfe.com

Barista Skills (BTEI)

QQI Part Award and City and Guilds Part Award



BTEI means Back to Education Initiative. BTEI gives unemployed adults the opportunity of returning to part time education, while retaining their benefit.

This course will provide the learners with specialist skills and knowledge in one of the major growth areas of the hospitality industry – the beverage sector. The course is aimed at all first line operatives where coffee is served – this includes coffee bars, coffee houses, cafes, hotels and restaurants.

Learners will be introduced to the full range of products used in making beverages. They will learn where the products come from and some of the processes they go through, from growing to the final drink. They will also learn the importance of taking care of the products in order to provide an excellent final result.

The course will provide the learners with the ability to understand the importance of good food hygiene and recognise the various different types of health issues that poor food hygiene may cause.

COURSE CONTENT

Food Safety and HACCP, Manual Handling, Barista Skills.

DURATION

This course will run for 6 - 8 weeks.

ENTRY REQUIREMENTS

All BTEI applicants must be in receipt of or a dependent of a Social Protection payment before starting the course. Participants on CE schemes or TUS may apply also. All students who present for this course will be given individual guidance

by qualified tutors who are in a position to make recommendations as to what courses may suit their learning needs.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 832 2735**
or email btei@cdcfe.com

Traineeship Courses



Traineeship in Manufacturing, Supply Chain and Customer Service Logistics



This traineeship is run in partnership with Speedpak, is 30 weeks duration and offers real commercial work placement with leading local industries. The course offers a QQI Level 5 part award and provides training in Forklift Truck Skills, Manual Handling, Lean Manufacturing and First Aid Responder.

COURSE STRUCTURE

This course starts in June/July and finishes at the end of January 2020.

- 6 weeks induction (classroom based)
- 3 weeks external training
- 5 weeks work placement
- 4 weeks classroom based learning
- 8 weeks industry placement (starts mid-October)
- 4 weeks classroom preparation for QQI submission

COURSE CONTENT

Warehousing, Customer Service, Safety and Health in the Workplace, Personal Effectiveness, Database Methods, Work Practice, and Functional Maths, Training Certifications in Counterbalance Forklift Truck Skills, Manual Handling, Lean Manufacturing, and First Aid Responder.

ALLOWANCE

10 euro per day to cover travel expenses while on work placement.

HOW TO APPLY

Apply online at www.cdcfe.ie
For more information contact **01 848 1400**
or email traineeship@cdcfe.com

Notes



www.cdcfe.ie

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