



## **JOB DESCRIPTION**

Applications are invited from suitably qualified candidates for the following position:

**Laboratory Attendant  
School of Health and Human Performance  
Faculty of Science and Health  
Three year contract**

### **Dublin City University**

Dublin City University (DCU) is a young, ambitious and vibrant university, with a mission 'to transform lives and societies through education, research, innovation and engagement'. Known as Ireland's 'University of Enterprise', DCU is a values-based institution, committed to the delivery of impact for the public good. DCU was named Sunday Times Irish University of the Year 2021.

DCU is based on three academic campuses in the Glasnevin-Drumcondra region of north Dublin. More than 18,000 students are enrolled across five faculties – Science and Health, DCU Business School, Computing and Engineering, Humanities and Social Sciences and DCU Institute of Education.

DCU is committed to excellence across all its activities. This is demonstrated by its world-class research initiatives, its cutting-edge approach to teaching and learning, its focus on delivering a transformative student experience, and its positive social and economic impact. The university continues to develop innovative programmes in collaboration with industry, such as the DCU Futures suite of degrees, which are designed to equip graduates with the skills and knowledge required in a rapidly evolving economy.

DCU's pursuit of excellence has led to its current ranking among the top 2% of universities globally. It is also one of the world's Top Young Universities (QS Top 100 Under 50, Times Higher Top 150 Under 100). In the Times Higher Education University Impact Rankings 2021, DCU ranked 23rd in the world for its approach to widening participation in higher education and its ongoing commitment to eradicating poverty, while it ranks 38th globally for its work in reducing inequality and 89th globally for gender equality.

The university is ranked 23rd in the world and first in Ireland for its graduate employment rate, according to the 2020 QS Graduate Employability Rankings. Over the past decade, DCU has been the leading Irish university in the area of technology transfer, as reflected by licensing of intellectual property.

### **School of Health and Human Performance**

A dynamic and rapidly growing School within the Faculty of Science and Health, the School of Health and Human Performance at DCU is developing an international reputation in health, sport and exercise science and physical education. As such, the School of Health and Human Performance is committed to researching, understanding and disseminating knowledge about exercise and physical activity across the continuum from health to elite sport performance, and to the area of musculoskeletal medicine. The

mission of the School is to foster optimum wellness in all phases of the human life cycle through the provision of academic programmes, research and the translation of research into public health or high performance strategies with practical implementation. It aims to achieve this through:

- Pioneering undergraduate and graduate level academic programmes;
- Undertaking research that transcends traditional boundaries leading to enhancement of health, physical performance and quality of life of the citizens of Ireland and beyond;
- Developing a wide range of community-based sport, health-related and injury research programmes;
- Building on our national reputation for excellence for sports performance, preventive medicine, health and physical literacy, and healthy ageing across the life course.

The School has already received significant support from the University through the appointment of a range of key academic and support staff and the development of extensive facilities for exercise and sport. As a member of this School you will become part of this multi-disciplinary team. Faculty and postgraduate research students in the School of Health and Human Performance investigate a wide range of topics concerning human movement and education, athletic performance, musculoskeletal medicine and health promotion.

The School runs the following programmes:

1. BSc in Sports Science and Health [www.dcu.ie/courses/undergraduate/shhp/sport-science-andhealth](http://www.dcu.ie/courses/undergraduate/shhp/sport-science-andhealth)
2. BSc in Athletic Therapy and Training [www.dcu.ie/courses/undergraduate/shhp/athletic-therapyand-training](http://www.dcu.ie/courses/undergraduate/shhp/athletic-therapyand-training)
3. BSc in Physical Education with Biology [www.dcu.ie/courses/undergraduate/shhp/physicaleducation-biology](http://www.dcu.ie/courses/undergraduate/shhp/physicaleducation-biology)
4. BSc in Physical Education with Mathematics [www.dcu.ie/courses/undergraduate/shhp/physicaleducation-mathematics](http://www.dcu.ie/courses/undergraduate/shhp/physicaleducation-mathematics)
5. Professional Doctorate in Elite Performance (Sport) <https://www.dcu.ie/courses/postgraduate/school-health-and-human-performance/professionaldoctorate-elite-performance>
6. MSc in Elite Sport Performance <https://www.dcu.ie/scienceandhealth/msc-elite-sport-performance>

The School attracts high calibre students who are offered undergraduate teaching, research opportunities and practical placements in industry, in education or in clinical settings according to programme. At the heart of development plans for the University, the School is in a unique position for significant growth with the planned development of a new, dedicated Health and Human Performance facility on campus at DCU.

### **Role Profile**

The successful candidate will work as part of a team and will be responsible for general laboratory duties and ensuring that laboratories and equipment are kept in good order. S/he will also have responsibility for maintaining inventories and stores, including ancillary facilities. The successful candidate will be computer literate and have good communication skills. The Laboratory Attendant post also doubles as managing the store room, which involves the distribution of all sport and fitness equipment, medical, audiovisual and chemicals/glassware and consumables to the undergraduate/postgraduate students, and will be required to perform duties under the supervision of a Technical Officer/Senior Technical Officer.

## **Duties & Responsibilities**

Reporting to the Head of School or nominee, the duties and responsibilities attaching to the post include, but are not restricted to, the following:

- Coordinating the management and distribution of equipment required by staff and students of the School
- Providing support for delivery and receipt of goods
- Re-stocking disinfection stations and distribution of PPE equipment in SHHP
- Stock taking and keeping an updated inventory of the general, medical, audiovisual and chemical stores
- Keeping stores (main School store, sport store and consumables store) tidy and with updated inventories
- Providing support in the daily housekeeping tasks in the School
- Managing biohazard waste material disposal from the School of Health and Human Performance
- Supporting academic staff and students at practical classes/labs, where necessary
- Ensuring that laboratories, materials and equipment are kept clean, tidy and in good order
- Assisting in the implementation of health and safety policies in the School such as the hazard assessment form. The Laboratory Attendant will check that all safety forms are in order before releasing chemicals to students
- Assisting with the implementation of Covid-19 related Health and Safety protocols, if appropriate
- Other duties as may be assigned from time to time

## **Qualifications & Experience**

Essential criteria, the successful individual will be required to

- Hold a Leaving Certificate with 5 passes including one science subject.
- Computer literacy as demonstrated by possession of an International/European Computer Driving Licence (ICDL/ECDL) and proficiency in the use of Microsoft Office
- Have a keen interest in the area of human movement/physical education/exercise science and/or related fields.
- Have excellent social, verbal and written communication skills with experience of working, collaborating and establishing credibility and relationships at all levels, and an ability to translate technical language to common language for non-technical users.

Desirable criteria

- Experience in stock control and inventories
- Qualification at NFQ Level 6 or above in a relevant discipline
- Relevant experience working in an educational setting